



KITTITAS COUNTY COMMUNITY DEVELOPMENT SERVICES

411 N. Ruby St., Suite 2, Ellensburg, WA 98926

CDS@CO.KITTITAS.WA.US

Office (509) 962-7506

"Building Partnerships – Building Communities"

October 28, 2019

Jack Wadkins
Linda MacDicken
309 S Main Street
Ellensburg, WA 98926

RE: Wadkins Boundary Line Adjustment (BL-19-00020)

Parcel # 016333

Parcel # 026333

Dear Applicant,

Community Development Services is in receipt of the above referenced application. The application has been granted **preliminary approval**. Pursuant to Kittitas County Subdivision Code Chapter 16, please note the following items must be completed prior to final approval of the boundary line adjustment and must be submitted to our offices for review:

1. A **preliminary survey** displaying legal descriptions, the new acreage and lot dimensions of each parcel must be submitted to our office prior to final approval.
2. Full year's taxes need to be paid for all tax parcel numbers per requirement of the Kittitas County Treasurer's Office. Please contact this office when this is accomplished as the Treasurer's office will not be aware of your pending application. No paper work or receipt is required just a phone call or an email will suffice.
3. Please refer to the enclosed comments from Kittitas County Public Works and Kittitas County Public Health.

If you have any questions regarding this matter, I can be reached at (509) 962-7539, or by e-mail at kelly.bacon.cd@co.kittitas.wa.us.

Sincerely,

Kelly Bacon
Planner I
Kittitas County Community Development Services

cc: Chris Cruse, Agent

Via Email

Enclosed: Public Works and Public Health comments



KITTITAS COUNTY DEPARTMENT OF PUBLIC WORKS

MEMORANDUM

TO: Kelly Bacon – Planner I, Community Development Services
FROM: Candie Leader, Administrative Assistant *CL*
DATE: October 23, 2019
SUBJECT: BL-19-00020 (Wadkins)

The Public Works Department has reviewed the Request for Boundary Line Adjustment Application. In order to ensure that it meets current Kittitas County Road Standards, the applicant needs to provide the following prior to final approval:

1. A revised legal description that describes the final configuration of the subject property shall be required.
2. A survey map for review.

The applicant needs to be aware of the following:

- a. An approved access permit shall be required from the Kittitas County Department of Public Works prior to creating any new driveway access or performing any work within the county road right of way.
- b. Any access easements shall be shown on the face of the BLA
- c. Maintenance of driveway approaches shall be the responsibility of the owner whose property they serve. The County will not maintain accesses.
- d. Any further subdivision or lots to be served by proposed access may result in further access requirements. See Kittitas County Road Standards.
- e. Evidence of existing access and/or evidence of access to be created should be confirmed prior to sale of property.
- f. Access is not guaranteed to any existing or created parcel on this application.

In addition to the above-mentioned conditions, all applicable Kittitas County Road Standards apply to this proposal. Please let me know if you have any questions or need further information.

Survey:

Any comments regarding the survey map will be reserved for final, as no survey map was included in the application.

From: [Holly Erdman](#)
To: [Kelly Bacon \(CD\)](#)
Cc: [Jesse Cox](#)
Subject: RE: Notice of Application - BL-19-00020 Wadkins
Date: Monday, October 14, 2019 2:49:50 PM
Attachments: [image001.png](#)

Kelly,

Public health has no comment or concern with this application.

Thank you,

Holly Erdman, BS, Environmental Health Specialist II

P: 509.962.7580 | F: 509.962.7581 | E: holly.erdman@co.kittitas.wa.us

Kittitas County Public Health Department

507 N Nanum St Suite 102, Ellensburg WA 98926

www.co.kittitas.wa.us/health

Please tell us how we're doing: [KCPHD Customer Survey](#)



From: Kelly Bacon (CD)
Sent: Thursday, October 10, 2019 3:31 PM
To: Jesse Cox; Holly Erdman; Candie Leader; Gail Weyand; Pat Nicholson
Cc: Lindsey Ozbolt
Subject: Notice of Application - BL-19-00020 Wadkins

Good afternoon,

Please review the following Boundary Line Adjustment application submitted by Jack Wadkins and Linda MacDicken (BL-19-00020). Any Comments need to be submitted by 5pm on October 25, 2019. Please let me know if there are any questions.

[BL-19-00020 Wadkins Internal](#)

[BL-19-00020 Wadkins External](#)

Thank you,

Kelly Bacon

Planner I

Kittitas County Community Development Services

411 N. Ruby Street, Ste 2

Ellensburg, WA 98926

Office: (509) 962-7539

Kelly.bacon.cd@co.kittitas.wa.us

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